

# ATIF AWAN

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"Accomplished Programme Manager and Leader | Dual Master's Degrees | Oxford Academic | Expertise in Programme Delivery and Transformational Change".

With comprehensive exposure to the Public & Private sector vast ecosystem. I have honed my skills in areas such as large-scale change, program management, operational management, and continuous improvement. These competencies have prepared me to work efficiently, both internally and externally, to deliver time-bound and cost-effective projects, initiatives, and services.

During my tenure with the NHS England PMO team, I served as Head of PMO, fostering a culture of excellence and best practices. I spearheaded the identification and sharing of best practices in Workforce Cell to boost service improvement, demonstrating my commitment to enhancing organizational efficiency. I adeptly managed the portfolio of programmes and projects, ensuring they offered efficiency and effectiveness by diligently tracking, managing, and delivering agreed targets by EPRR. This included stringent monitoring of deliverables against target areas. Operating in an environment that is politically sensitive and dynamic has fostered my resilience and adaptability. As a senior leader, I am accustomed to working under pressure, proving my mettle by making strategic decisions, even in difficult situations.

A significant part of my role involved providing specialist advice to directors and stakeholders. I prepared strategic reports and briefings, leveraging my robust analytical skills to interpret and produce complex and multiple reports. This experience was instrumental in enhancing my understanding of the intricacies of policy making and the impact of decision-making on the broader organisational landscape. My responsibilities also encompassed supporting the commissioning of new projects and procurement of services as required, to support project delivery. I managed multiple suppliers, ensured compliance with quality standards and cybersecurity regulations, and incorporated new technologies, demonstrating my proficiency in managing complex procurement processes. Notably, I was part of the Global Digital Exemplar team at West Suffolk NHS Trust, where I successfully delivered the Medic Bleep Project, Clinical Pathways changes, Video Consultation initiatives, and Artificial Intelligence projects.

As the current custodian of the parliamentary inquiry, I am tasked with preparing the WTE Directorate to effectively gather, analyse, and disclose evidence and records. I am known for providing astute advice, preparing strategic reports and briefings that guide decision-making at the highest levels.

Beyond the NHS, my professional journey with the United Nations and Private sector (UK) has further shaped my leadership style. At the UN, I managed transformation programmes in disaster-stricken regions, making a significant impact on vulnerable communities and earning a high civil award from the President of Pakistan. At TekOne, I managed numerous ERP and digital innovation projects, including leading a team of 20 as the Technology Team Leader for the London Olympics.

I bring a focused, energetic, and inclusive approach to my work, thriving under pressure, and possessing strong planning skills. I promote excellence, address inequalities, and empower individuals and communities, reflecting my lifelong commitment to these values. I eagerly anticipate the opportunity to discuss my application further. If you require additional information or wish to schedule an interview, please feel free to contact me.

Thank you for your time and consideration.

Atif Awan

## EDUCATION:

Master of Science, Project Management	Queen Mary, University of London
MS Major Programme Management (Part-time 2023 session)	University of Oxford, UK
Master of Science, Information Technology	COMSATS University, Pakistan
Prince 2 / PMP	APMP United Kingdom

## EXPERIENCE:

Head of PMO - Assistant Director of Programmes	2019 - Current
NHS England	Highlighted Projects
As the Head of the PMO team, I demonstrated excellence, managing various projects and initiatives, and promoting service improvement amidst politically sensitive and dynamic settings. My ability to navigate intricate stakeholder matrices, offer strategic advice, and prepare insightful reports has greatly influenced policymaking and enhanced organizational efficiency. My tenure with the PMO team marked by successful delivery of complex procurement processes and innovative projects, testifying to my resilience as a senior leader adept at making strategic decisions in high-pressure scenarios.	<ul style="list-style-type: none"> <li>✓ COVID 19 Emergency Response</li> <li>✓ Parliamentary Inquiry Lead</li> <li>✓ Organizational Change Program</li> <li>✓ Strategic Change Programs</li> <li>✓ Emergency Planning &amp; Resilience Programs</li> </ul>
Senior Project Manager	2018 to 2019
Cambridge University Hospitals	Highlighted Projects
<ul style="list-style-type: none"> <li>▪ Experience of successfully managing the delivery of multiple concurrent projects including Health Information Exchange, Robotics, Patients and staff improvement, Electronic Patient Records roll out, Clinical application, Physics Medicine</li> <li>▪ Overall responsibility for the Planning, Management, Coordination and Financial control of Projects Risk mitigation and management before and during the project</li> </ul>	<ul style="list-style-type: none"> <li>✓ Patient Experience improvement</li> <li>✓ Artificial Intelligence Projects</li> <li>✓ Robotics Process Improvement</li> <li>✓ EPR rollout</li> <li>✓ Physics Medicine Systems</li> </ul>
GDE Program Manager	2017-2018
West Suffolk Hospital NHS Trust	Highlighted Projects
<ul style="list-style-type: none"> <li>▪ Lead on multimillion pounds Trust &amp; community transformation project, being part of GDE.</li> <li>▪ Pioneer project in bleep removal with the state-of-the-art application and video consultation projects</li> <li>▪ Overall responsibility for the Planning, Management, Coordination and Financial control of Projects.</li> <li>▪ Risk mitigation and management before and during the project.</li> </ul>	<ul style="list-style-type: none"> <li>✓ AI &amp; Robotics Process Improvement</li> <li>✓ Patient Experience improvement</li> <li>✓ Medic Bleep Project</li> <li>✓ HIE and Community Projects</li> <li>✓ Patient/Doctor Video Consultation Project</li> </ul>

Project Delivery Manager 2009–2017	
TekOne Technologies Ltd, Stevenage	Highlighted Projects
<ul style="list-style-type: none"> <li>▪ Track record of delivering Digital innovation projects within a complex and dynamic environment, precisely that required to support multiple business projects.</li> <li>▪ Managing Technical Service teams (1st, 2nd and 3rd line)</li> <li>▪ Experience of successfully engaging management and groups of technical and non-technical stakeholders.</li> <li>▪ Experience of successfully managing the delivery of multiple projects within the matrix and non-matrix organisations.</li> <li>▪ Overall responsibility for the Planning, Management, Coordination and Financial control of Projects Risk mitigation and management before and during the project.</li> <li>▪ Experience of cope in a technically complex and fast-changing environment, in a deadline-driven situation.</li> </ul>	<ul style="list-style-type: none"> <li>✓ CRM for Delivery Dispatch Company</li> <li>✓ End to End Business Process Improvement &amp; Automation of Engineering Firm</li> <li>✓ Multiple IT Infrastructure, Hardware, Networks Projects</li> <li>✓ E-learning Platforms</li> <li>✓ Property Development CRM application</li> <li>✓ Artificial Intelligence ERP application</li> </ul>
Technology Team Leader 2012	
London Olympics, City of London	
<ul style="list-style-type: none"> <li>▪ Served as Technology Team Leader at the London Olympics, leading a team of 20 team members.</li> <li>▪ Dealt with all aspects of technology, displays, scorecards, infrastructure planning, ensuring the availability of all systems, applications, networks &amp; servers, back-ups and disaster recovery.</li> <li>▪ Negotiated and secured a contract for building two purpose machines worth £125,000 for the Olympics.</li> <li>▪ Discussed detailed scope of work with stakeholders to fully understand all the requirements of the project.</li> <li>▪ Provided advice to the client regarding hardware components and operating system, identified resources and allocated appropriate budgets.</li> </ul>	
Regional Project Manager 2005–2007	
United Nations, Pakistan	Highlighted Projects
<ul style="list-style-type: none"> <li>▪ Taking the lead to develop, implementation and evaluation of the multimillion-dollar project; directs subordinates in Programme/project development, implementation, monitoring, and assessment; manages the review of relevant documents and reports; identifying priorities, problems and issues to be addressed and propose corrective actions; liaison with appropriate parties; identify and initiates follow-up actions.</li> <li>▪ Manage, monitor and motivate the cross-functional team assigned to the project, keeping track of progress and ensuring that the project is on time and on budget.</li> <li>▪ Maintaining records of expenditure, accounting, costing and billing.</li> </ul>	<ul style="list-style-type: none"> <li>✓ Food for Work Program</li> <li>✓ Infrastructure Development in multiple facilities across the whole country</li> <li>✓ Hospital and School Rehabilitation Projects</li> <li>✓ Origination, Initiation, and completion of Strategic Projects</li> <li>✓ Management of 35 team members and 125 volunteers</li> </ul>

## MAJOR ACCOMPLISHMENTS:

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### Senior Project / Program Manager

Cambridge University NHS / West Suffolk NHS Trust

- Launched Medic Bleep application throughout West Suffolk Hospital (First ever project in the UK) as part of pioneering NHS bleep replacement initiative. Designed and deployed new pathways for the organization to operate with new technology.
- Introduction of Robotic Process Improvement and Artificial Intelligence applications to save £7 million in 3 years.
- Introduced Video Consultation Technology throughout Trust for Doctor-Patient Video Consultation, helping trust save £2.3 million for No Show appointment in 3 years tenure.
- Introduction of Health Information Exchange for secure sharing of data between community, GP and Trust staff.
- Introduction of new Storage Area Network, Firewall upgrades and replacement, Windows 10 rollout to 12000 Trust computers, Electronic Patient Record deployment and multiple infrastructures and network projects.

### Project Delivery Manager

TekOne Technologies Ltd, Stevenage

- Designed and implemented multiple ends to end Digital projects (100k to 1 million GBP) within time and under budget.
- Launched Accuro Edox application throughout the organization in just three days with zero defects. The project resulted in a 200% increase in revenue.
- My suggestion to introduce three layers of different modules for RSP DB increased work efficiency by 300%, enabling RSP to expand their operations in the Southeast. Business profits were increased by 40% in the first quarter, subsequently growing market share overall.
- Instigated and designed a TV campaign for E-Learning Project, resulting in attracting students from all around Europe & Middle East increasing number of students from 235 to 890 in first three months after completion of the project, more than 350 % increase. The project was completed on time and within budget despite having difficulties with the outsourced team for recording.

### Regional Project Manager

United Nations, Pakistan Division

- My contributions in the planning and launching DBEQ helped increase access of humanitarian relief activities to 35% more population in remote areas resulting in saving precious human lives and helped to save 25% operational cost over one year.
- Personally negotiated and influenced the local community to move in managed camps, helped to save 1.8 million USD from being spent on Food AirDrop Program in remote hilly areas. The project was completed on time and under budget despite having difficulties with the local community and severe weather conditions.
- Awarded Employee of the Year award by President of Pakistan on 23rd of March 2007 (Pakistan Day) for excellent services in emergency conditions and my name was included in official Hall of Fame in United Nations Society

## TECHNICAL SKILLSET:

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Team Management: 1<sup>st</sup> line, 2<sup>nd</sup> line and 3<sup>rd</sup> line management.

Methodologies: Waterfall, Prince 2, Agile, Hybrid, Scrum, ITIL

Project Experience: Change Management, Strategy & Execution, Large Scale Programs, Stakeholder Management, Influence and Negotiation, Resource Management, Budget Management, Risk Management, Procurement, Prince 2, Project Audits, Conflict Resolution, Business Case Development, Milestone and Stage Management, Business Change, Scrum

Project Sectors: NHS, IT, Software, Hardware, E-commerce, Education, Technology, Finance,